

Job Title: Executive Director

Location: Warren Glen Academy, Bloomsbury, NJ

About Us: Warren Glen Academy is a New Jersey state-approved private school for special needs students.

Key Responsibilities:

- Provide strategic leadership and direction to ensure the school's mission, vision, and goals are achieved.
- Develop and implement policies and programs that promote academic excellence and student success.
- Oversee daily operations, including budget management, staffing and facilities.
- Foster a positive and inclusive school culture that supports the growth and development of all students and staff.
- Build and maintain strong relationships with parents, community members, and stakeholders.
- Ensure compliance with all regulatory and accreditation requirements.
- Work with Board Members on joint goals.

Qualifications:

Master's degree in education, Educational Leadership, or a related field. Special Education a plus.

Minimum of 10 years of experience in educational administration or similar.

Proven track record of successful leadership and program development.

Excellent communication, organizational, and interpersonal skills.

Strong problem-solving abilities and a commitment to continuous improvement.

Ability to work collaboratively with diverse groups of people.

Benefits:

- Competitive salary and benefits package.
- Supportive and collaborative work environment.

How to Apply: Please submit your resume, cover letter and references to:

Application deadline: February 10, 2025